



HESCHONG MAHONE GROUP, INC.

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Benchmarking Work Group – Meeting Notes

Teleconference – 9:30-10:30 am, Tuesday, July 21, 2009

Attending:

Benchmata - Sukhwant Singh

EPA – Tracy Narel, Stephen Miller (SRA), Peter Flippen (ICF), Quoc Le (SRA)

HMG – Amy Barr, Josh Rasin

PG&E – Yogesh Pagadala, Peter Turnbull

SCE – Michael Wadler, Matt Evans, Bob Levine

SMUD – Wanda Yee, Scott Saunders

State – Steven Nowell (DGS)

1) Tenant Authorization Issue

- a) PG&E expecting to make go/no go decision based on outcome of AB1103 public workshop on August 13th
- b) SCE sent PG&E's filing to legal dept – waiting to hear back
 - i) Probably going down path of separate filing

2) Aggregation issue

- a) SCE has not had chance to review algorithms EPA sent over yet

3) Utility updates

- a) PG&E
 - i) All automated properly; no major issues
- b) SCE
 - i) Target for full automation - prior to end of year
 - ii) Working with IT department to begin getting software development implemented into mainframe system
 - iii) January 2003 entries populated through entire month (Steve Nowell to send email to Mike Wadler)
 - iv) Test environment not fully supported for authorization services

- (1) EPA doesn't have beta environment of Portfolio Manager
 - (2) Test environment does not deal with authorizations
- c) SMUD
 - i) No problems; fully automated
 - ii) Daily updates
- d) EPA
 - i) Are baselines estimated if only have 11 months worth of data?
 - (1) Any building not having 12 months is excluded from data set (Steve Nowell to send email to Steve Miller for confirmation)
- 4) Cost analysis document
 - i) Peter Flippen heard from PG&E, SCE, SMUD; still waiting on Sempra
- 5) ABS process document
 - a) SCE sent comments – HMG to incorporate changes
 - b) PG&E to review and send to HMG
 - c) Adding instructions for multi-tenanted buildings
 - i) SCE: Based on authorization form
 - (1) Once have form(s), SCE will decide if aggregation needed
 - (2) Will do everything internally; customer just needs to fill out authorization
 - ii) PG&E: authorization form
 - iii) Include what folks doing today and how plan to change/evolve
 - iv) HMG to send follow-up email to utilities confirming process and inquiring about future plans
- 6) Utilities listed as ABS providers on EPA website – EPA wants to add CA utilities
 - a) Name, contact info, number of buildings benchmarked
 - i) How company name appears – links to benchmarking websites
 - ii) How want to handle contact section of listing – phone number (?)
 - iii) EPA can figure out number of buildings
 - b) Updating list mid-August; Peter Flippen contacting each utility individually